

**BOROUGH OF LAKEHURST
REMINDER: REDEVELOPMENT MEETING BEGINNING
AT 7:00 P.M.**

**REDEVELOPMENT AGENCY
SEPTEMBER 6, 2018
TENTATIVE AGENDA**

1. Approval of Minutes of August 16, 2018 meeting
2. Any other business
3. Adjournment

**WORK SESSION/REGULAR MEETING
SEPTEMBER 6, 2018
TENTATIVE AGENDA**

1. Approval of Minutes of August 16, 2018 Regular Meeting
2. Payment of Bills
3. Resolution regarding civil rights
4. Resolution regarding Cops in Shops Summer Shore Initiative grant
5. Resolution approving cadet membership in Lakehurst First Aid Squad for Desiree Gilby
6. Introduction and first reading of Ordinance #18-13 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER XVI OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED "WATER AND SEWER"
7. Second reading and public hearing of Ordinance #18-10 entitled: "AN ORDINANCE OF THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY"
8. Executive/Closed Session to discuss personnel matters/contract negotiations

Bernadette Dugan, RMC
Municipal Clerk

The Mayor and Council reserve the right to add or delete items from the agenda.

**RESOLUTION
SEPTEMBER 6, 2018**

WHEREAS, the governing body of the Borough of Lakehurst, in the County of Ocean and State of New Jersey has carefully examined all vouchers presented to the Borough Clerk for payment of claims; finding all to be accurate and legitimate;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the bills list as presented in the amount of \$55,358.50 is hereby approved.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 6, 2018.

**Bernadette Dugan, RMC
Municipal Clerk**

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

| PO # | PO Date | Vendor | Amount | Charge Account | Contract PO Type Acct Type Description | Stat/Chk | First Rcvd Enc Date Date | Chk/Void Date Invoice |
|----------|----------|---------------------------------|----------|-----------------|---|----------|-----------------------------|--------------------------|
| 17-01031 | 12/20/17 | D0057 DELL COMPUTER | | | | | | |
| | | 1 OPTIPLEX 6450 AIO | 866.43 | 7-01-25-127-287 | B COMPUTER EQUIPMENT | R | 12/20/17 09/04/18 | |
| 18-00365 | 05/09/18 | L0049 LE-ED CONSTRUCTION, INC. | | | | | | |
| | | 1 MASSARELLI'S 6700 WEAVE ROUND | 4,200.00 | 8-01-26-113-268 | B GROUNDS - MAINTENANCE | R | 05/09/18 09/04/18 | 321947 |
| | | 2 DELIVERY | 80.00 | 8-01-26-113-268 | B GROUNDS - MAINTENANCE | R | 05/09/18 09/04/18 | |
| | | | 4,280.00 | | | | | |
| 18-00471 | 06/18/18 | C0048 COTTRELL GRAPHICS | | | | | | |
| | | 1 WINDOW ENVELOPES | 106.00 | 8-01-20-104-211 | B Clerk - Office Supplies | R | 06/18/18 09/04/18 | |
| | | 2 REGULAR ENVELOPES | 106.00 | 8-01-20-104-211 | B Clerk - Office Supplies | R | 06/18/18 09/04/18 | |
| | | 3 ZONING APPLICATIONS NO NAME | 56.90 | 8-01-20-104-211 | B Clerk - Office Supplies | R | 06/18/18 09/04/18 | |
| | | | 268.90 | | | | | |
| 18-00507 | 06/25/18 | M0034 MOTOROLA SOLUTIONS | | | | | | |
| | | 1 BATTERY | 324.00 | 8-01-25-125-244 | B EQUIPMENT - MAINTENANCE/REPAIR | R | 06/25/18 09/04/18 | 16008759 |
| 18-00515 | 06/25/18 | B0081 BELSON OUTDOORS | | | | | | |
| | | 1 6' CONTOUR SWING BENCH | 1,974.00 | 8-01-26-113-299 | B MISCELLANEOUS | R | 06/25/18 09/04/18 | 166314 |
| | | 2 SHIPPING | 331.21 | 8-01-26-113-299 | B MISCELLANEOUS | R | 06/25/18 09/04/18 | |
| | | | 2,305.21 | | | | | |
| 18-00529 | 06/28/18 | S0090 SIGN UP SIGNS, LLC. | | | | | | |
| | | 1 2014 TAHOE VEHICLE LETTERING | 415.00 | 8-01-25-133-252 | B MOTOR VEHICLE - MAINT/REPAIR | R | 06/28/18 09/04/18 | |
| 18-00537 | 06/28/18 | F0095 FIREFLOW SERVICES INC | | | | | | |
| | | 1 FD PUMP TESTING | 500.00 | 8-01-25-125-244 | B EQUIPMENT - MAINTENANCE/REPAIR | R | 06/28/18 09/04/18 | 2374 |
| 18-00596 | 07/18/18 | R0002 RUTGERS UNIVERSITY | | | | | | |
| | | 1 AMY LOWE RECYCLING CLASSES | 152.00 | 8-01-26-153-299 | B MISCELLANEOUS | R | 07/18/18 09/04/18 | 76609 |
| | | 2 PRACTICE & THEORY | 344.00 | 8-01-26-153-299 | B MISCELLANEOUS | R | 07/18/18 09/04/18 | 76609 |
| | | 3 MANAGEMENT 4/25-26 2019 | 236.00 | 8-01-26-153-299 | B MISCELLANEOUS | R | 07/18/18 09/04/18 | 76609 |
| | | 4 RECYC. SUSTAINABILITY 5/1/19 | 120.00 | 8-01-26-153-299 | B MISCELLANEOUS | R | 07/18/18 09/04/18 | |
| | | 5 COMMUNICATIONS 5/15-16 2019 | 224.00 | 8-01-26-153-299 | B MISCELLANEOUS | R | 07/18/18 09/04/18 | 76609 |
| | | 6 PUBLIC POLICY 5/30/19 | 120.00 | 8-01-26-153-299 | B MISCELLANEOUS | R | 07/18/18 09/04/18 | 76609 |

| PO # | PO Date | Vendor | Amount | Charge Account | Contract PO Type Acct Type Description | Stat/Chk | First Rcvd Enc Date Date | Chk/Void Date Invoice |
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| 18-00596 | 07/18/18 | R0002 RUTGERS UNIVERSITY | | Continued | | | | |
| | | 7 ECONOMICS 6/5,12,19 & 26 2019 | 312.00 | 8-01-26-153-299 | B MISCELLANEOUS | R | 07/18/18 09/04/18 | |
| | | 8 COLLECTION TECHNIQUES 7/17-18 | 224.00 | 8-01-26-153-299 | B MISCELLANEOUS | R | 07/18/18 09/04/18 | |
| | | 9 CASE STUDY 8/7 & 8/8 2019 | 224.00 | 8-01-26-153-299 | B MISCELLANEOUS | R | 07/18/18 09/04/18 | |
| | | | <u>1,956.00</u> | | | | | |
| 18-00607 | 07/19/18 | C0048 COTTRELL GRAPHICS | | | | | | |
| | | 1 100 CERT. OF OCCUPANCY FORMS | 68.90 | 8-01-20-104-216 | B Clerk - Printing | R | 07/19/18 09/04/18 | |
| 18-00612 | 07/23/18 | F0042 FRED PRYOR SEMINARS | | | | | | |
| | | 1 EXCEL SEMINAR | 128.00 | 8-01-25-127-284 | B TRAINING & EDUCATION | R | 07/23/18 09/04/18 | |
| 18-00625 | 07/26/18 | R0029 RECYCLING PROMOTIONS | | | | | | |
| | | 1 500 NEWSPAPER PENCILS | 163.10 | R-02-00-224-002 | B Clean Communities 2017 | R | 07/26/18 09/04/18 | |
| | | 2 300 RETREAD BOOKMARKS/BACKSTIC | 163.10 | R-02-00-224-002 | B Clean Communities 2017 | R | 07/26/18 09/04/18 | |
| | | 3 250 12" RECYCLED RULERS | 270.87 | R-02-00-224-002 | B Clean Communities 2017 | R | 07/26/18 09/04/18 | |
| | | 4 100 STAINLESS STEEL TUMBLERS | 442.70 | R-02-00-224-002 | B Clean Communities 2017 | R | 07/26/18 09/04/18 | |
| | | 5 100 REFLECTIVE BACKPACKS | 279.60 | R-02-00-224-002 | B Clean Communities 2017 | R | 07/26/18 09/04/18 | |
| | | | <u>1,319.37</u> | | | | | |
| 18-00627 | 07/31/18 | T0042 TROPHY DEPOT, INC. | | | | | | |
| | | 1 FIGURE ON MARBLE BASE TROPHY | 162.00 | 8-01-28-141-299 | B MISCELLANEOUS | R | 07/31/18 09/04/18 | |
| | | 2 ADDITIONAL ENGRAVING | 66.40 | 8-01-28-141-299 | B MISCELLANEOUS | R | 07/31/18 09/04/18 | |
| | | 3 SHIPPING | 16.25 | 8-01-28-141-299 | B MISCELLANEOUS | R | 07/31/18 09/04/18 | |
| | | | <u>244.65</u> | | | | | |
| 18-00629 | 07/31/18 | C0048 COTTRELL GRAPHICS | | | | | | |
| | | 1 200 TRESPASS NOTICES | 59.40 | 8-01-25-127-216 | B PRINTING | R | 07/31/18 09/04/18 | |
| 18-00630 | 07/31/18 | M0071 MOUNT LAUREL EMS | | | | | | |
| | | 1 EMT REFRESHER CLASS A | 60.00 | 8-01-25-127-284 | B TRAINING & EDUCATION | R | 07/31/18 09/04/18 | |
| | | 2 EMT REFRESHER CLASS B | 60.00 | 8-01-25-127-284 | B TRAINING & EDUCATION | R | 07/31/18 09/04/18 | |
| | | 3 EMT REFRESHER CLASS C | 60.00 | 8-01-25-127-284 | B TRAINING & EDUCATION | R | 07/31/18 09/04/18 | |
| | | | <u>180.00</u> | | | | | |
| 18-00632 | 07/31/18 | E0066 EMBLEM ENTERPRISES, INC. | | | | | | |
| | | 1 BLACK CAP VELCRO (SUBDUED) | 399.50 | 8-01-25-127-299 | B Police - Miscellaneous | R | 07/31/18 09/04/18 | |
| | | 2 US FLAG SUBDUED | 258.00 | 8-01-25-127-299 | B Police - Miscellaneous | R | 07/31/18 09/04/18 | |
| | | 3 PATCH SUBDUED | 147.00 | 8-01-25-127-299 | B Police - Miscellaneous | R | 07/31/18 09/04/18 | |

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| 18-00632 | 07/31/18 | E0066 | | | | | | | | | |
| | | EMBLEM ENTERPRISES, INC. | | | | | | | | | |
| | | | | Continued | | | | | | | |
| 4 | | PATCH | 294.00 | 8-01-25-127-299 | B | Police - Miscellaneous | R | 07/31/18 | 09/04/18 | | |
| 5 | | SHIPPING | 35.00 | 8-01-25-127-299 | B | Police - Miscellaneous | R | 07/31/18 | 09/04/18 | | |
| | | | <u>1,133.50</u> | | | | | | | | |
| 18-00635 | 07/31/18 | P0042 | | | | | | | | | |
| | | PURE SOIL TECHNOLOGIES, INC | | | | | | | | | |
| 1 | | RECYCLE MIXED BROKEN CONCRETE | 589.60 | 8-01-26-153-299 | B | MISCELLANEOUS | R | 07/31/18 | 09/04/18 | | 43482 |
| 18-00640 | 08/02/18 | F0041 | | | | | | | | | |
| | | FIRE COMPANIES | | | | | | | | | |
| 1 | | QUARTERLY BILL WEBSITE ACCESS | 89.97 | 8-01-25-125-299 | B | MISCELLANEOUS | R | 08/02/18 | 09/04/18 | | 18-100223 |
| 2 | | DOMAIN REGISTRATION | 20.00 | 8-01-25-125-299 | B | MISCELLANEOUS | R | 08/02/18 | 09/04/18 | | 18-100224 |
| | | | <u>109.97</u> | | | | | | | | |
| 18-00646 | 08/07/18 | M0971 | | | | | | | | | |
| | | MR. KEYS/BRICK LOCKSMITH | | | | | | | | | |
| 1 | | SERVICE CALL | 70.00 | 8-01-26-113-244 | B | EQUIPMENT - MAINTENANCE/REPAIR | R | 08/07/18 | 09/04/18 | | |
| 2 | | ENTRY LEVEL GRADE 2 IC CORE | 165.00 | 8-01-26-113-244 | B | EQUIPMENT - MAINTENANCE/REPAIR | R | 08/07/18 | 09/04/18 | | |
| 3 | | MEDECO KEYMARK CORE AB4 | 71.00 | 8-01-26-113-244 | B | EQUIPMENT - MAINTENANCE/REPAIR | R | 08/07/18 | 09/04/18 | | |
| 4 | | MEDECO KEYS | 44.00 | 8-01-26-113-244 | B | EQUIPMENT - MAINTENANCE/REPAIR | R | 08/07/18 | 09/04/18 | | 27109 |
| | | | <u>350.00</u> | | | | | | | | |
| 18-00649 | 08/08/18 | M0963 | | | | | | | | | |
| | | MGL PRINTING SOLUTIONS | | | | | | | | | |
| 1 | | CURRENT FUND CHECKS | 410.00 | 8-01-20-103-216 | B | Finance - Printing | R | 08/08/18 | 09/04/18 | | 157286 |
| 2 | | GENERAL TRUST CHECKS | 145.00 | 8-01-20-103-216 | B | Finance - Printing | R | 08/08/18 | 09/04/18 | | |
| 3 | | GENERAL CAPITAL CHECKS | 145.00 | 8-01-20-103-216 | B | Finance - Printing | R | 08/08/18 | 09/04/18 | | |
| 4 | | UTILITY FUND CHECKS | 170.00 | 8-09-00-101-216 | B | PRINTING | R | 08/08/18 | 09/04/18 | | |
| 5 | | FREIGHT | 78.00 | 8-09-00-101-216 | B | PRINTING | R | 08/08/18 | 09/04/18 | | |
| | | | <u>948.00</u> | | | | | | | | |
| 18-00653 | 08/13/18 | K0001 | | | | | | | | | |
| | | KIEFER INDUSTRIES | | | | | | | | | |
| 1 | | KIEFER GUARD 6 RIB VINYL UMBRE | 179.90 | 8-01-26-113-299 | B | MISCELLANEOUS | R | 08/13/18 | 09/04/18 | | |
| 2 | | KIEFER SOLAR UMBRELLA RED WITH | 119.90 | 8-01-26-113-299 | B | MISCELLANEOUS | R | 08/13/18 | 09/04/18 | | |
| 3 | | FREIGHT | 40.00 | 8-01-26-113-299 | B | MISCELLANEOUS | R | 08/13/18 | 09/04/18 | | |
| | | | <u>339.80</u> | | | | | | | | |
| 18-00661 | 08/13/18 | C0032 | | | | | | | | | |
| | | CERTIFIED SPEEDOMETER | | | | | | | | | |
| 1 | | CALIBRATION PD CARS 2,3,4,6,7 | 195.00 | 8-01-25-127-299 | B | Police - Miscellaneous | R | 08/13/18 | 09/04/18 | | 20810 |
| 18-00690 | 08/15/18 | S0896 | | | | | | | | | |
| | | SHORE BUSINESS SOLUTIONS | | | | | | | | | |
| 1 | | PW COPIER -PER COPY BILL | 13.43 | 8-01-26-151-299 | B | MISCELLANEOUS | R | 08/15/18 | 09/04/18 | | AR8128 |

| PO # | PO Date | Vendor | Amount | Charge Account | Contract PO Type Acct Type Description | Stat/Chk | First Rcvd Enc Date Date | Chk/Void Date Invoice |
|----------|----------|----------------------------------|----------|-----------------|--|----------|-----------------------------|--------------------------|
| 18-00704 | 08/20/18 | M0367 MR. BOB'S PORTABLE TOILETS | | | | | | |
| | | 1 PORTABLE TOILETS -LAKE HORICON | 559.00 | 8-01-26-135-299 | B MISCELLANEOUS | R | 08/20/18 09/04/18 | A-226884 |
| 18-00705 | 08/21/18 | J0012 JOE STEUBER | | | | | | |
| | | 4 MEDICARE REIMBURS. 6/18 - 8/18 | 402.00 | 8-01-23-121-228 | B Insurance - Medicare Reimbursement | R | 08/21/18 09/04/18 | |
| 18-00706 | 08/21/18 | A0066 AXON ENTERPRISES | | | | | | |
| | | 1 APPM BATTERY PACK | 133.28 | 8-01-25-127-247 | B WEAPONS & AMMO | R | 08/21/18 09/04/18 | |
| | | 2 TRAINING CARTRIDGE 25' | 185.82 | 8-01-25-127-247 | B WEAPONS & AMMO | R | 08/21/18 09/04/18 | |
| | | 3 CARTRIDGE PERFORMANCE SMART 25 | 127.52 | 8-01-25-127-247 | B WEAPONS & AMMO | R | 08/21/18 09/04/18 | |
| | | | 446.62 | | | | | |
| 18-00707 | 08/22/18 | A0066 AXON ENTERPRISES | | | | | | |
| | | 1 XDPM SPARE CART BATT PACK | 480.00 | 8-01-25-127-247 | B WEAPONS & AMMO | R | 08/22/18 09/04/18 | |
| | | 2 CARTRIDGE - SIMULATION | 243.00 | 8-01-25-127-247 | B WEAPONS & AMMO | R | 08/22/18 09/04/18 | |
| | | 3 CARTRIDGE - 21' | 336.00 | 8-01-25-127-247 | B WEAPONS & AMMO | R | 08/22/18 09/04/18 | |
| | | | 1,059.00 | | | | | |
| 18-00708 | 08/23/18 | T0044 TRAINING UNLIMITED | | | | | | |
| | | 1 OVERVIEW OF MUNICIPAL LICENSIN | 99.00 | 8-01-20-104-284 | B TRAINING & EDUCATION | R | 08/23/18 09/04/18 | |
| 18-00711 | 08/28/18 | C0084 COASTAL SOLUTIONS | | | | | | |
| | | 1 50 HOURS | 5,750.00 | 8-01-20-140-222 | B Information Technology - Contractual Srv | R | 08/28/18 09/04/18 | |
| 18-00716 | 08/31/18 | P0022 SUN LIFE FINANCIAL | | | | | | |
| | | 1 LIFE INS BILL TO 9/18 | 127.71 | 8-01-23-121-227 | B Insurance - Life Insurance | R | 08/31/18 09/04/18 | |
| 18-00717 | 08/31/18 | C0060 COMCAST CABLE | | | | | | |
| | | 1 ESC CABLE MODEM | 122.37 | 8-01-31-164-275 | B TELEPHONE | R | 08/31/18 09/04/18 | |
| | | 2 POLICE DEPT CABLE MODEM | 105.84 | 8-01-31-164-275 | B TELEPHONE | R | 08/31/18 09/04/18 | |
| | | 3 PW DEPT CABLE MODEM | 85.89 | 8-01-31-164-275 | B TELEPHONE | R | 08/31/18 09/04/18 | |
| | | | 314.10 | | | | | |
| 18-00718 | 08/31/18 | A0506 AT&T | | | | | | |
| | | 1 AT&T TELEPHONE CHARGES | 3,440.28 | 8-01-31-164-275 | B TELEPHONE | R | 08/31/18 09/04/18 | |
| 18-00719 | 08/31/18 | S0046 SECURALL MONITORING CORP | | | | | | |
| | | 1 ESC ALARM MONITORING | 98.85 | 8-01-26-113-299 | B MISCELLANEOUS | R | 08/31/18 09/04/18 | R248352 |

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|------------------------|----------|-----------------------------------|------------------------|-----------------|--------------------|------------------------------------|----------|----------------|--------------------|---------------|-----------|
| 18-00720 | 08/31/18 | A0100 AARON J SNYDER | | | | | | | | | |
| | | 1 MEDICARE REIMBURS. 6/18 - 8/18 | 402.00 | 8-01-23-121-228 | B | Insurance - Medicare Reimbursement | R | 08/31/18 | 09/04/18 | | |
| 18-00721 | 08/31/18 | C0076 CLEARY, GIACOBBE, ALFIERI & | | | | | | | | | |
| | | 1 LABOR ATTORNEY FEES 7/18 | 390.00 | 8-01-20-109-231 | B | LEGAL SERVICES | R | 08/31/18 | 09/04/18 | | 62155 |
| 18-00725 | 09/04/18 | S0065 STEPHEN CHILDERS | | | | | | | | | |
| | | 1 LUNCH, PARKING, TRAVEL REIMB. | 179.42 | 8-01-20-101-299 | B | MISCELLANEOUS | R | 09/04/18 | 09/04/18 | | |
| 18-00727 | 09/04/18 | O0139 OCEAN COUNTY LANDFILL | | | | | | | | | |
| | | 1 LANDFILL DUMP FEE ESCROW | 15,000.00 | 8-01-32-152-257 | B | LANDFILL FEES | R | 09/04/18 | 09/04/18 | | |
| 18-00728 | 09/04/18 | V0855 VERIZON | | | | | | | | | |
| | | 1 PHONE BILL | 338.43 | 8-01-31-164-275 | B | TELEPHONE | R | 09/04/18 | 09/04/18 | | |
| 18-00729 | 09/04/18 | V0011 VERIZON WIRELESS | | | | | | | | | |
| | | 1 BORO CELL PHONE BILL | 561.23 | 8-01-31-164-275 | B | TELEPHONE | R | 09/04/18 | 09/04/18 | | |
| | | 2 FIRE DEPT CELL PH BILL | <u>55.11</u> | 8-01-31-164-275 | B | TELEPHONE | R | 09/04/18 | 09/04/18 | | |
| | | | 616.34 | | | | | | | | |
| 18-00730 | 09/04/18 | J0900 JCP&L | | | | | | | | | |
| | | 1 ELECTRIC BILL CF | 3,565.10 | 8-01-31-162-276 | B | ELECTRICITY | R | 09/04/18 | 09/04/18 | | |
| 18-00731 | 09/04/18 | J0900 JCP&L | | | | | | | | | |
| | | 1 ELECTRIC BILL STREET LIGHTING | 1,697.81 | 8-01-31-163-276 | B | STREET LIGHTING | R | 09/04/18 | 09/04/18 | | |
| 18-00732 | 09/04/18 | A9111 ADP, LLC | | | | | | | | | |
| | | 1 PAYROLL CHARGES PDEND 8/24/18 | 369.74 | 8-01-20-103-299 | B | Finance - Miscellaneous | R | 09/04/18 | 09/04/18 | | 520008635 |
| <hr/> | | | | | | | | | | | |
| Total Purchase Orders: | | 50 | Total P.O. Line Items: | | 97 | Total List Amount: | | 55,358.50 | Total Void Amount: | | 0.00 |

| Totals by Year-Fund | | | | | | | |
|-----------------------------|------|------------------|-------------|------------------|---------------|-------------|------------------|
| Fund Description | Fund | Budget Rcvd | Budget Held | Budget Total | Revenue Total | G/L Total | Total |
| CURRENT FUND APPROPRIATIONS | 7-01 | 866.43 | 0.00 | 866.43 | 0.00 | 0.00 | 866.43 |
| CURRENT FUND APPROPRIATIONS | 8-01 | 52,924.70 | 0.00 | 52,924.70 | 0.00 | 0.00 | 52,924.70 |
| WATER & SEWER OPERATING | 8-09 | <u>248.00</u> | <u>0.00</u> | <u>248.00</u> | <u>0.00</u> | <u>0.00</u> | <u>248.00</u> |
| Year Total: | | 53,172.70 | 0.00 | 53,172.70 | 0.00 | 0.00 | 53,172.70 |
| | R-02 | 1,319.37 | 0.00 | 1,319.37 | 0.00 | 0.00 | 1,319.37 |
| Total of All Funds: | | <u>55,358.50</u> | <u>0.00</u> | <u>55,358.50</u> | <u>0.00</u> | <u>0.00</u> | <u>55,358.50</u> |

**RESOLUTION
SEPTEMBER 6, 2018**

WHEREAS, it is the policy of the Borough of Lakehurst to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Title VII of the Civil Rights Act of 1964 as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, (the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meetings Act; **and**

WHEREAS, the governing body of the Borough of Lakehurst has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREFORE, BE IT ADOPTED by the Mayor and Council of the Borough of Lakehurst that the Personnel Policies and Procedures Manual attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough of Lakehurst officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Borough of Lakehurst employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor and Council of the Borough of Lakehurst.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Lakehurst shall operate under the legal doctrine known as “employment at will.”

BE IT FURTHER RESOLVED that the Municipal Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Personnel Committee and the Municipal Attorney shall assist the Municipal Administrator in the implementation of the policies and procedures in this manual.

I, Bernadette Dugan, Municipal Clerk, of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 6, 2018.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2018**

WHEREAS, the Borough of Lakehurst is desirous of participating in the Federal grant program Cops in Shops College Summer Shore Initiative 2018 Grant # AL-18-45-05-01 administered by the State of New Jersey, Department of Law and Public Safety; **and**

WHEREAS, the Lakehurst Police Department will participate in the program supported by Federal Fiscal Year (FFY) 2018 National Priority Safety Programs (CFDA NO. 20.616) and funding from the Department of Transportation, National Highway Traffic Safety Administration; **and**

WHEREAS, the Borough of Lakehurst will receive \$2,640.00 for the Cops In Shops details from May 23, 2018 to September 15, 2018; **and**

WHEREAS, the Borough of Lakehurst agrees to accurately and timely complete all program forms, including Monthly Reimbursement Forms, Summary of Arrest Forms and Arrest/Citation Report Forms.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the funding in the amount of \$2,640.00 for the Cops in Shops College Summer Shore Initiative Grant# AL-18-45-05-01 is hereby accepted.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 6, 2018.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

**RESOLUTION
SEPTEMBER 6, 2018**

WHEREAS, Desiree Gilby has applied for cadet membership in the Lakehurst First Aid Squad (LFAS) **and**

WHEREAS, Section 2-31.5 of the Revised General Ordinances of the Borough requires that the applicant meet certain criteria and that the application be approved by the Governing Body, **and**

WHEREAS, the above applicant meets the criteria specified in Section 2-31.5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey that the application of Desiree Gilby as a cadet member of the Lakehurst First Aid Squad is hereby approved, effective immediately.

I, Bernadette Dugan, Municipal Clerk of the Borough of Lakehurst, County of Ocean, State of New Jersey, do hereby certify that the above resolution was approved by the Mayor and Council at the meeting of September 6, 2018.

**Bernadette Dugan, RMC/CPM
Municipal Clerk**

AN ORDINANCE OF THE BOROUGH OF LAKEHURST AMENDING CHAPTER XVI OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, ENTITLED “WATER AND SEWER”

#18-13

BE IT ORDAINED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

WHEREAS, the Borough of Lakehurst operates a Water & Sewer system charged with providing such services to the Borough; **and**

WHEREAS, all service connections from all distribution mains within the Borough are metered to measure water flow into the property; **and**

WHEREAS, for certain properties within the Borough, in addition to meters measuring water flow from distribution mains, the Borough has previously placed additional meters within certain property to provide additional measurements as an accommodation to the property owner; **and**

WHEREAS, it is no longer fiscally prudent for the Borough to provide this service to these properties as there are additional costs incurred by the Borough to the detriment of others, as well as inherent inaccuracies in the true measurement of service into the properties because of the accommodation;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Lakehurst, in the County of Ocean and State of New Jersey, as follows:

Section I. Article XVI of the Borough Ordinances entitled Sewer & Water shall be amended by adding the following subsections to section 16-1.2 as follows:

c. Notwithstanding the fact that the Borough owns and controls all water meters tied to service in the Borough, the Borough has deemed, effective October 1, 2018, that meters installed internally and separate from main meters are no longer required to be maintained by the Borough for accurate measurements of water & sewer service into a property, so long as a main meter exists to measure water flow into the property served. The Borough reserves the right and privilege of furnishing the supply of water to the property and the property owner to pay the charge for such water on a metered basis at such rate as may be from time to time provided by ordinance.

d. Effective October 1, 2018, maintenance of any such internal water meters shall be ceded to the property owner of any such property where such internal meters exists. Maintenance must be performed by a plumber licensed in the State of New Jersey. Service connection extension and inspection. Removal of the internal water meters shall be at the expense of the property owner by a plumber licensed in the State of New Jersey. Once removed, the meter shall be returned to the Borough.

e. Effective October 1, 2018, the Borough shall bill and measure water usage and bill water and sewer usage exclusively from the main meter(s) measuring such flows into a property, thereby insuring one measurement of service for each property as the property exists on the Borough’s tax map within the

Borough.

f. The Borough shall not be responsible for any damages resulting from previously installed service connections or from any meters previously installed or provided that will, consistent with the terms and conditions of this ordinance, be turned over to property owners in accordance with this Ordinance

Section II.

Severability.

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

Section III

This Ordinance shall take effect immediately upon its final passage and publication as required by law.

NOTICE

TAKE NOTICE that the ordinance entitled as of above was introduced and passed on first reading at a regular meeting of the governing body of the Borough of Lakehurst held on the 6th day of September, 2018 and will be further considered upon second reading for final passage at a regular meeting of the said Mayor and Council of the Borough of Lakehurst to be held on the 20th day of September, 2018 at the Community Center, Center Street, Lakehurst, New Jersey, at 7:30 p.m. or as soon thereafter as the matter may be reached, at which time and place any person desiring to be heard thereon will be given such opportunity.

Bernadette Dugan, RMC/CPM
Municipal Clerk

ORDINANCE

"AN ORDINANCE OF THE BOROUGH OF LAKEHURST, COUNTY OF OCEAN, STATE OF NEW JERSEY, FIXING AND DETERMINING THE AMOUNT OF SALARIES AND WAGES FOR CERTAIN EMPLOYEES AND OFFICIALS IN THE BOROUGH OF LAKEHURST, IN THE COUNTY OF OCEAN, AND STATE OF NEW JERSEY"

2018-10

BE IT ORDAINED by the Mayor and Council of the Borough of Lakehurst, County of Ocean, State of New Jersey, as follows:

SECTION 1: The base salaries and wages of the following employees of this Borough shall be as follows:

NON-CONTRACTUAL

| <u>POSITION:</u> | <u>MINIMUM:</u> | <u>MAXIMUM:</u> |
|----------------------------|------------------------|------------------------|
| | Per hour | Per hour |
| Special Police Officer III | 15.00 | 20.00 |

SECTION 2: All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3: If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4: This ordinance shall take effect after second reading and publication as required by law.

Hon. Harry Robbins
Mayor

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing ordinance was introduced and passed on first reading at a regular meeting of the governing body of the Borough of Lakehurst, in the County of Ocean, and State of New Jersey, held on the sixteenth day of August, 2018 and that said Ordinance will be considered for final passage at the meeting of said governing body to be held at the Community Center, 207 Center Street, Lakehurst, New Jersey on the sixth day of September, 2018 at 7:30 p.m. or as soon thereafter as said matter may be reached, at which time and place any person desiring to be heard shall be given an opportunity to be so heard.

Bernadette Dugan, RMC/CPM
Municipal Clerk